

Lexis® Visualfiles® Associate Consultancy Services

Service Overview

LexisNexis®, supplier of the Lexis Visualfiles case management system, are pleased to announce the introduction of a new Associate Consultancy Service. This service will provide clients with fully trained Visualfiles development resource at a reduced cost. In doing so LexisNexis will provide the market with a new wave of Visualfiles consultants, cementing the on-going growth strategy of the Visualfiles product and allowing the Visualfiles user community to develop their workflow solutions across their businesses without the need to hire new staff.

LexisNexis will be running an intensive Visualfiles education and training program for highly motivated associate consultants. The associate consultant will be university educated, with a background in industry standard development technologies, they will be customer and delivery focused. After successfully completing the 'boot camp' and the appropriate level of certification they will have achieved the accreditation required to perform the activities of an associate consultant.

The associate consultant can be expected to undertake any of the following under client direction.

In a non-production Visualfiles environment:

- Requirements gathering for core workflow processes and document templates
- Creating new document templates
- Re-coding and making changes to existing document templates
- Creating reports and data extracts from an agreed specification
- Visualfiles scripting for workflow processes, excluding third party integrations
- System administration
- Minor version upgrades of the application code base

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Associate Consultancy Services

LexisNexis will deliver associate consultancy services as outlined over-leaf:

- Up to thirty days per year of associate consultancy services, with a maximum of four days to be taken per week
- Thirty days are defined as one slot

Associate Consultancy Pricing

The following reduced pricing structure applies for associate consultancy services:

- Each associate consultant 'slot' will cost £12,000 per year and entitles the client to thirty days of associate consultancy services
- A maximum purchase of four slots per client per year
- Associate consultancy services can be purchased for a minimum of one year and a maximum of two years

Associate Consultancy Quality Assurance

The associate consultants will have completed a comprehensive education programme covering:

- Visualfiles developer training
- Advanced Visualfiles developer techniques
- Visualfiles system administration
- Visualfiles technical installation and configuration training
- A number of real-life scenario based exercises and assessments
- Designing, building and testing a series of legal case workflows

The associate consultant will be supported, mentored, supervised and continually monitored by an experienced senior LexisNexis consultant. Every week the associate consultant will have their work reviewed to ensure that the required quality standards are met.

Advice Note

Any Visualfiles system design, solution specification and business analysis must be carried out by an experienced Visualfiles resource from either the client or LexisNexis, and are therefore not suggested activities for the associate consultancy service.

For more information

To find out more about [Lexis Visualfiles Associate Consultancy Services](http://www.lexisnexis.co.uk/enterprisesolutions) and to discuss your firm's specific business requirements, visit www.lexisnexis.co.uk/enterprisesolutions, email psinfo@lexisnexis.co.uk or call +44 (0) 1132 262 065 to speak to a LexisNexis Enterprise Solutions consultant.

